

5008.

ADMINISTRATIVE REGULATIONS ON
READMISSION OF ACADEMICALLY DISMISSED STUDENTS

5008.1

Responsibilities

The Dean of Admissions shall be responsible for the implementation of these regulations.

5008.2

Readmission Committee

- A. The Readmission Committee shall consist of the Dean of Admissions (Chairman), the Dean of Instruction, the Dean, Counseling and Student Support Services, or their designees. At the discretion of the committee, additional members of the college staff may be asked to augment the group when it is deemed appropriate.
- B. The Readmission Committee shall approve or deny readmission requests based on the student's expected potential for future benefit from enrollment at Long Beach City College.

5008.3

Student Responsibilities

To be considered for readmission, the student must do the following:

- A. File a completed Readmission Petition by the established deadline. Incomplete and/or late petitions will not be considered by the committee.
- B. Ensure that the college has a current address on file.
- C. Ensure that all transcripts from high schools and other colleges are on file.
- D. If readmitted, follow all restrictions, agreements, and conditions for readmission as imposed by the committee and/or counselor.

5008.4

Committee Responsibilities

The committee shall be responsible for reviewing the readmission petition and any supporting materials for all academically dismissed students who meet the deadline for filing. The committee shall establish procedures for accomplishing this review.

- A. Upon completion of the review, the committee shall take one of the following actions:
 - 1. Deny admission
 - 2. Readmit without restrictions
 - 3. Readmit with restrictions
 - 4. Readmit under a readmission agreement
- B. Students who are readmitted with restrictions shall be subject to immediate dismissal if the restrictions are violated.
- C. Students who are readmitted under an agreement shall be required to see a college counselor, who will explain the terms of the agreement. Students who violate the terms of their agreements shall be subject to immediate dismissal.
- D. Students shall be notified in writing of the committee's decision. Such notification shall be by letter to the current address on file at the college.
- E. Readmission petitions, when denied, may be resubmitted no sooner than one academic year following the denial.

5008.5

Appeals

- A. Students may appeal the Readmission Committee's decision by filing a request to appear before the committee in person.
- B. At the completion of the interview, if one is granted, the committee may sustain or change its original decision. The student shall be so notified in writing.
- C. The committee's decision upon appeal shall be final.